

## SINDH PUBLIC SERVICE COMMISSION THANDI SARAK, HYDERABAD

CLOSING DATE 30.04.2019

CONSOLIDATED ADVERTISEMENT NO.<u>06/2019</u> DATED: <u>12.04.2019</u>

ONLINE APPLICATIONS ARE INVITED FOR VARIOUS POSTS IN DIFFERENT DEPARTMENTS OF GOVERNMENT OF SINDH.

#### A) APPELLATE TRIBUNAL SINDH REVENUE BOARD UNDER LAW DEPARTMENT

i) 01 POST OF REGISTRAR (BPS-18) (MALE / FEMALE) (RURAL) AGE: MIN: 28, MAX: 40 YEARS

#### **QUALIFICATIONS:**

- i) Master's Degree with L.L.B. both atleast in Second Division from recognized University.
- ii) Seven (07) Years experience with any Law firm or Government Department, preferably with Court or Tribunal.
- Having knowledge of M.S Office and experience in use of Computer.

# ii) 01 POST OF DEPUTY REGISTRAR (BPS-17) (MALE / FEMALE) (RURAL) AGE: MIN: 23, MAX: 35 YEARS

#### **QUALIFICATIONS:**

- i) Bachelor's Degree with L.L.B both atleast in Second Division from recognized University.
- ii) Five (05) Years experience with any Law firm or Government Department, preferably with Court or Tribunal.
- Having knowledge of M.S Office and experience in use of Computer.

## iii) 01 POST OF PRIVATE SECRETARY TO CHAIRMAN (BPS-17) (MALE / FEMALE) (RURAL)

# AGE: MIN: 23, MAX: 35 YEARS

## **QUALIFICATIONS:**

- i) Graduate atleast in Second Division from a recognized University.
- ii) Certificate in Shorthand and typing, issued by an Institute recognized by the Sindh Board of Technical Education (SBTE)

iii) Speed of 120/ 40 words per minute in Shorthand and typing respectively.

iv) Having knowledge of M.S Office and experience in use of Computer.

#### iv) 01 POST OF READER (BPS-17) (MALE / FEMALE) (RURAL) AGE: MIN: 23, MAX: 35 YEARS

#### **QUALIFICATIONS:**

- i) Bachelor's Degree with L.L.B both atleast in Second Division from recognized University.
- ii) Five (05) Years experience with any Law 5 firm or Government Department, preferably with Court or Tribunal.
- iii) Having knowledge of M.S Office and experience in use of Computer.

### v) 01 POST OF SUPERINTENDENT (BPS-17) (MALE / FEMALE) (RURAL) AGE: MIN: 23, MAX: 35 YEARS

#### **OUALIFICATIONS:**

- i) Bachelor's Degree with L.L.B both atleast in Second Division from recognized University.
- ii) Five (05) Years experience with any Law firm or Government Department, (preferably with Court or Tribunal.

Having knowledge of M.S Office and experience in use of Computer.

## vi) 02 POST OF ASSISTANT (BPS 16) AGE: MIN: 21, MAX: 30 YEARS

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#### **QUALIFICATIONS:**

- i) Bachelor's Degree atleast in Second Division from a recognized University.
- ii) Having knowledge of M.S Office and experience in use of Computer



#### vii) 01 POST OF STENOGRAPHER (BPS-16) (MALE / FEMALE) (RURAL) AGE: MIN: 21, MAX: 30 YEARS

#### **QUALIFICATIONS:**

- i) Graduate atleast in Second Division from a recognized University.
- ii) Certificate in Shorthand and typing, issued by an Institute recognized by the Sindh Board of Technical Education (SBTE)
- iii) Speed of 120/40 words per minute in Shorthand and typing respectively.
- iv) Having knowledge of M.S Office and experience in use of Computer

#### **IMPORTANT INSTRUCTIONS/NOTES:**

- i) Original challan of Rs. 500/- be paid in the Head of Account "C02101-Organ of State Exam Fee (SPSC Receipts)" in State Bank/National Bank of Pakistan. Candidate has to provide Challan No, Date and Name of the Bank Branch in his/her Online application.
- ii) Candidate must retain Original paid challan of Rs. 500/- to be presented at the time of Pre-interview Written Test and Interview.
- iii) Challan Form can be downloaded from our Official website i.e. www.spsc.gov.pk
- iv) There is General relaxation upto 15 (Fifteen) years in upper age limit for vacancies in all the departments of Government of Sindh, to be filled from 1<sup>st</sup> July, 2018 to 30<sup>th</sup> June, 2020 as per Notification NO.SOII(SGA&CD)5-64/2011, dated 14.09.2018 (Except Police Service & the posts to be filled through Combined Competitive Examination by the Sindh Public Service Commission).
- v) The female/minority/disable quota seats will be allocated according to the notification issued by the Government of Sindh.
- vi) Options (e.g. Domicile, Age, Qualification, Experience, Centre etc) once exercised shall not be changed at any subsequent stage.
- vii) Candidates will be considered for interview following the Screening Test/Short-listing Test in accordance with Article No. 0803 of SPSC Recruitment Management Regulations (RMR) 2006, which is as under:
- a. For 1 to 2 posts, 5 candidates for each post.
- b. For 3 to 10 posts, 4 candidates for each post.
- c. For 11 to 100 posts, 3.5 candidates for each post.
- d. For 101 to 300 posts, 3 candidates for each post.

- e. For 301 or greater number of posts, 2.5 candidates for each post.
- viii) The Online Application Feature is available on the Official Website www.spsc.gov.pk
- ix) Online Application requires initial registration through our website and then candidature will be prepared. After fulfilling formalities, candidates can apply through "Available Jobs" features.
- x) The candidates must have required age, qualification and experience with relevant certificates on closing date of the advertisement.
- xi) The experience shall be reckoned from the date of acquiring minimum academic qualification required for the post.
- xii) Ineligible candidates and those not fulfilling the conditions or submitting incomplete applications will not be considered.
- xiii) The number of posts is subject to variation without any prior permission/intimation.
- xiv) The Candidates serving in Government and Semi & Government Organizations shall apply through proper channel.

ONLINE APPLICATIONS FEATURE WILL BE AVAILABLE ROUND THE CLOCK, EXCEPT ON CLOSING DATE UP TO 05:00 P.M. (OFFICE HOURS)

OTHER DETAILS CAN BE SEEN IN "GENERAL O'INSTRUCTIONS" AVAILABLE AT SPSC'S OFFICIAL WEBSITE.

CLOSING DATE \$30.04.2019

SECRETARY)

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Email: info@spsc.gov.pk

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